

## Facilities Committee Meeting Minutes

Monday, December 6, 2021

5:30 p.m. (virtual)

**Present:** Rita Kennedy, BOE Member  
Brooke Bass, BOE Member  
Massimo Bufalini, BOE Member  
Tracy Baron, BOE Member  
Shannon Stringer, BOE Member  
Jean Lucasey, BOE Member  
Penny Sullivan-Nunes  
Ron Clamser, Jr., Assistant Superintendent  
Dave Robertin, Director of Facilities  
Tom Farlow, Tetra Tech  
Garrett Hamlin, Tetra Tech  
Julia Drake, Springhurst Principal  
Ray Cavallo, Springhurst Assistant Principal  
Andrew Forman, Business Office Intern

### 1. Current Capital Project

Tetra Tech provided the committee with an update on the status of the current capital project which is under budget with an approximate \$3.1m remaining funds. Since the voter referendum provided for flexibility so that additional work could be done if funds were left over, Tetra Tech provided a list of items that could be considered for a Phase 2 project. Tetra Tech also provided a preliminary project timeline. Over the next few months, Tetra Tech will engage administration and the Facilities Committee to discuss next steps and identify project scope.

### 2. Springhurst Space Planning

Using the latest demographic study as a backdrop for the discussion, Tetra Tech provided the committee with a few options of where to build additional classroom capacity at Springhurst to accommodate anticipated enrollment growth. The discussion was conceptual at this point and was intended to begin the process of thinking about future space needs when and if they materialize. As part of the discussion, Tetra Tech provided a conceptual project timeline. In the coming months, Tetra Tech will engage with administration and the Facilities Committee to continue the analysis of district space needs and provide an update to the committee at a future meeting.

### 3. Other

There were no other items discussed.

*The next Facilities Committee meeting is scheduled for Monday, January 24, 2022*